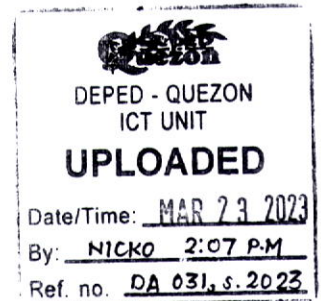




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



DIVISION ADVISORY NO. 031, s. 2023
March 20, 2023

In compliance with DepEd Order (DO) No. 8, s. 2013, this advisory is issued not for endorsement as per DO 28, s. 2001, but only for the information of DepEd officials, personnel/staff, and the concerned public.
(Visit www.deped.gov.ph)

TRAINING FOR PRIVATE SCHOOL HEADS AND TEACHERS OFFERED BY ARCZONE PROFESSIONAL DEVELOPMENT, INC.

ARCZONE Professional Development, Inc. is offering training for school heads and teachers of elementary and secondary private schools. The said training aims to train school heads on instructional leadership skills through flexible learning deliveries, equip teachers in the changing world, and empower them to lead students toward achieving global standards. The conduct of the said activity is tentatively scheduled in April and May 2023.

Please be advised that attendance to the said training should be **voluntary**, and related costs which the participants may incur **are on personal expense** as per DepEd No. 28, s. 2023, or **private school funds** upon the discretion of the administrators.

For further details on the conduct of the said training, please see attached document for reference.

Please be guided accordingly.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

hrd03/20/2023

DEPEDQUEZON-TM-SDS-04-011-003



"Creating Possibilities, Inspiring Innovations"

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph

ARCZONE

PROFESSIONAL DEVELOPMENT INC.

2nd Flr. Overland Park Building, Banawe St.,
Quezon Avenue, Quezon City, Philippines
0921-576-1676 | 7900-5176
arczone_eduphil@yahoo.com



08 March 2023

DR. ELIAS A. ALICAYA, JR.

Schools Division Superintendent
Department of Education
DepEd – Schools Division of Quezon
Sitio Fori, Brgy. Talipan, Pagbilao,
Quezon

Dear **Dr. Alicaya:**

Greetings!

As part of our commitment to support the goal of the Department of Education to continuously upskill and reskill our educators that will result in better learning outcomes, our office is pleased to present to you our proposal for the training of school heads and teachers (elementary and secondary).

With this, we would like to request for your help in offering the programs to the private schools through the assistance of private school associations in your division.

Listed below are the following training programs that have corresponding Continuing Professional Development (CPD) Units for license renewal of teachers and school leaders:


1. Instructional Leadership in the New Normal
2. Content Updates and Pedagogy

Attached are the details of the programs. Each level/area is given three days for the intensive training to be conducted by experts in the field. The training programs are designed by our program consultants who also work as consultants/technical panel members, and trainers to identified trainers by the Department of Education (Central Office) in Manila.

We are hoping that you find merit in this proposal and hopefully, we could collaborate in offering quality training programs to our educators and combat the tides of the pandemic.

Thank you very much.

Sincerely yours,


JERMAINE P. OGKING
Training Coordinator



Training for School Leaders

Program Title	INSTRUCTIONAL LEADERSHIP IN THE NEW NORMAL <i>(With CPD Units)</i>
Rationale	The role of the school principal is vital in the continuation of instruction and students' learning in a school despite calamities and disasters. Given the context of the pandemic, the school head's function becomes critical to be open and implement various modalities to extend the education of every learner. The school head/principal is accountable in the outcome of the school's curricular program and the development of the faculty to deliver instruction using a variety of modes through flexible learning. Successful schools are explained and distinguished with the construction of leadership on various ways to deliver quality instruction. In an assessment that was conducted by the USAID on a sample of school heads, only 35% of School Heads and District Supervisors can identify the challenges of teachers, pupils, parents and community members as they work, only 25% of them give ways to implement distributive leadership in the new normal, and only 37% can explain coaching strategies for teachers and school heads using in the context of a new normal.
Program Description	This seminar-workshop intends to train school heads to demonstrate the instructional leadership skills through flexible learning deliveries. The school heads in this session will be able to conduct their leadership roles as indicated in the Philippine Professional standards for School heads (PPSSH) within the normal. More specifically, this training program focuses on learning strategically managing school operations, focus on teaching and learning and building connections.
Objectives	<ul style="list-style-type: none">• Contextualize the role of a school head within the new normal• Plan professional learning communities for teachers to deliver different learning modalities• Use assessment results to provide technical assistance to teachers• Identify indicators in the PPST across different learning modalities• Conducting observations on teacher performance across different modalities
Target Participants	School leaders
Training Duration	3 days (8:00am-5:00pm)
Venue	To be decided and provided by the association/institution
Proposed Schedule	April and May 2023
Registration Fee	Upon negotiation
Inclusions	<ul style="list-style-type: none">✓ Training kits✓ AM/PM snacks and lunch meal/day✓ Training materials✓ Certificate with CPD Units

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Training for Teachers

Program Title	CONTENT UPDATES AND PEDAGOGY <i>(With CPD Units)</i>
Rationale	<p>With the drastic changes taking place in Philippine educational system brought about by the pandemic and information and communication technology advancements, education stakeholders are at the forefront of significant contributions to attain the goals of global competitiveness meeting national and international qualification standards for future citizens of the world.</p> <p>At the heart of these changes are the teachers who interpret and implement curricular intents as they deal with the learners and handle the day-to-day demands of instructional aims. Consequently, continuous learning and professional upgrading among teachers cannot be ignored—inherent in the teaching profession is the idea of lifelong learning, for a teacher who stops learning should cease from teaching.</p> <p>Considering the inevitable changes surrounding the educational system and the call for continual professional growth and development, teachers need to be given top priority in retooling themselves, finding various pathways for learning, and speeding up the attainment of pedagogical content knowledge. Hence, this In-Service Training Program is proposed.</p>
Program Description	This program offers various learning opportunities to equip teachers for the changing world and to empower them in leading their students to achieve global standards. The learning opportunities include seminars, workshops, demonstration teaching to name a few, based on needs assessment and current status of transition to K-12 curriculum.
Objectives	<p>This training program aims to provide 3-day professional development activities/learning sessions on various topics relevant to curriculum, instruction, and K-12 requirements.</p> <p>Specifically, it aims to:</p> <ol style="list-style-type: none">1. Update participants on content knowledge, strategies, and assessment specific to their disciplines;2. Provide a venue for discussing issues and concerns of teachers implementing K to 12 in the private schools;3. Demonstrate instructional materials adaptation to encourage teachers to produce authentic materials for the multicultural and inclusive classroom;4. Hone their skills in leadership and management of learning in and out of the classroom.
Target Participants	K-12 Teachers

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Training Duration	3 days (8:00am-5:00pm)
Venue	To be determined by the association/organization
Proposed Schedule	April and May 2023
Registration Fee	Upon negotiation
Inclusions	<ul style="list-style-type: none">✓ Training kits✓ AM/PM snacks and lunch meal/day✓ Training materials✓ Certificate with CPD Units
Learning areas	<ul style="list-style-type: none">✓ Science✓ Mathematics✓ English✓ Filipino✓ Araling Panlipunan✓ MAPEH✓ Values✓ TLE

****We can customize programs based on needs.***

Accredited by:



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as a Learning and Development Institution



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